

ICR2009 – Tehran / Iran

Instructions for Oral Presenters

- 1- As presenter of lecture in ICR2009, your registration is free. Please pick up your congress badge and the congress kit at registration desk in Olympic hotel. The desk will be available from April 27th 14:00.
- 2- The speakers will not be allowed to use their own notebook even for presentations with large movie files.
- 3- Please prepare your presentation file in PowerPoint 2003 format.
- 4- The presentation file should be delivered in portable media like CD/DVD or Flash disks.
- 5- You will be asked to sign a form in order to let Iranian society of radiology make use of your presentation in educational activities like putting in website of the congress or educational materials of ISR. It is quite optional.
- 6- Speaker ready room is located in “traditional tea-house” of Olympic hotel in ground floor. You may ask info desk for finding the direction if you are not familiar with Olympic hotel.
- 7- You are requested to kindly upload your presentation at least 30 minutes before your session starts. ICR2009 office highly appreciates if you send your presentation by email to icr.isr@gmail.com in advance.
- 8- Before start of the session, please introduce yourself to session chairs to assure them you are in the room. Inform them if you need anything special for your presentation.
- 9- Please observe your time limits. Session chairs have been asked to stop presentations after the end of time limit.
- 10- We strongly recommend you to leave last 2-3 minutes of your talk for question and answer.